

**Bylaws**  
**Greenbrier County Republican Club**  
**July 6, 2023**  
**Article I**

**SECTION (1)** The name of this organization shall be the Greenbrier County Republican Club, hereinafter referred to as The Club.

**SECTION (2)** The Club shall be a duly registered Political Action Committee of the State of West Virginia, Committee ID 1919.

**SECTION (3)** The Club shall set its own agenda, actions and expenditures, without external influence, with an established quorum of the membership.

**Article II**  
**Purpose of The Club**

The purpose of the Greenbrier County Republican Club shall be:

- A. To inform the community at large about the positions of the Republican party through educational materials, speakers and events.
- B. To provide volunteer support for public events such as parades, festivals and the WV State Fair booth in order to promote the Republican party and its ideals.
- C. To hold fundraising events for the purpose of supporting the expenditures of The Club.
- D. To encourage Republicans to seek elective office.

**Article III**  
**Membership**

**SECTION (1)** Membership in The Club shall be open to all interested persons. Only members in good standing may vote at monthly business meetings. "Members in good standing" is defined as active members who are current in the payment of Club dues.

**SECTION (2)** Membership dues must be paid by the September regular meeting to qualify the individual to vote on all Club business for the remainder of the calendar year. The calendar year for The Club shall be January 1 through December 31.

**SECTION (3)** A list of active members in good standing shall be provided to the membership annually by the Secretary at the March regular meeting. New members for the current year will be announced to the membership at each regular meeting.

## Article IV Officers

**SECTION (1)** The officers of The Club shall consist of a President, three (3) Vice-Presidents (one from each of the Magisterial districts: Eastern, Central and Western), a Secretary and a Treasurer. These officers of The Club shall comprise The Club Executive Committee which shall be empowered to make policy and financial decisions in urgent circumstances which may arise between regular monthly meetings. The President shall appoint a Membership Assistant to assist the Secretary with the membership duties of that office.

**SECTION (2)** No member of the Greenbrier County Republican Executive Committee shall be eligible to serve as an officer of The Club.

**SECTION (3)** Only members in good standing shall be eligible to serve as officers of The Club and to vote on issues during Club meetings and Club Committee meetings.

**SECTION (4)** The term of office for Club officers shall be two years. Officers may serve no more than two (2) consecutive two-year terms in the same office. Election of officers shall be held at the November regular Club meeting in even numbered years and newly elected officers shall begin their term on January 1 of the following year. Officers of The Club must be registered members of the Republican Party as indicated by voter rolls maintained by the County Clerk.

**SECTION (5)** Duties of the officers:

A. The duties of the President are:

- To preside at all meetings of The Club
- To set the agenda for all Club meetings
- To appoint all committees. The President, or his/her designee, shall be an ex-officio member of all committees.

B. The duties of the Vice Presidents:

- To perform the duties of the President in his/her absence
- To set up the meetings in their districts when requested by the President or by The Club
- To be in charge of and encourage membership and attendance in their districts
- To perform such other duties as may be assigned to them by the President

**C. The duties of the Secretary:**

- To keep and distribute the minutes of The Club meetings. The minutes may be distributed electronically not less than 48 hours prior to each regular Club meeting.
- To conduct the correspondence of The Club and to maintain membership lists, which are to be distributed to members as provided in these bylaws.
- The Secretary, in addition to the Treasurer, shall have signature authority of The Club's checkbook.
- To perform such other duties assigned to the office.
- The appointed Membership Assistant, in concert with the Secretary, is responsible for implementing a membership plan, promoting membership throughout the year and providing membership reports to Club meetings.

**D. The duties of the Treasurer:**

- To collect all dues
- To forward lists of paid members to the Secretary
- To be custodian of all funds of The Club and to make a financial report at each regularly scheduled monthly meeting of The Club
- To pay all bills and sign all checks
- To keep an accurate account of all receipts of The Club
- To perform such other duties as may be assigned to the office
- To complete and file all required Political Action Committee reports in a timely manner

**Article V**  
**Meetings**

**SECTION (1)** The Club shall hold regular meetings on the first (1<sup>st</sup>) Thursday of the month at 6:30 p.m., except when the 1<sup>st</sup> Thursday is a holiday; then the meeting will be held on the second (2<sup>nd</sup>) Thursday.

**SECTION (2)** The Club's Executive Committee members shall meet subject to the call of the President.

## Article VI

### Voting

SECTION (1) Voting on general matters before The Club shall be by voice vote of eligible members present unless a roll call vote is requested by a member.

SECTION (2) Voting for officers of The Club shall be by secret ballot only if there is more than one candidate for an office. Officer candidates who are unopposed may be elected by acclamation. Only eligible club members in good standing may vote. Proxy voting is not allowed.

## Article VII

### Quorum

SECTION (1) An official meeting of the Greenbrier County Republican Club requires a quorum of members to be present. A quorum shall consist of not fewer than 10 members of The Club in good standing who are not officers of The Club.

SECTION (2) Should a quorum as defined above not be present, the presiding officer may hold the meeting but shall not take action on any matter before The Club until a quorum is present.

## Article VIII

### Dues

SECTION (1) Annual dues to The Club, for the upcoming calendar year, are to be set annually by The Club executive committee and shall be announced at the September Club meeting.

## Article IX

### Nominations and Elections

SECTION (1) Nominations for Club officers shall be made at the October regular meeting, after which nominations shall be closed. No one shall be nominated who has not given consent to serve. Only members in good standing can submit nominations.

SECTION (2) No one shall be nominated for, nor serve in, more than one office.

SECTION (3) The election of officers shall be held at the November regular meeting and those elected shall start to serve January 1 of the following year. Only members in good standing can vote at the November meeting.

Article X  
Committees

SECTION (1) There shall be two Standing Committees of the Greenbrier County Republican Club: The Bylaws Committee and the Audit Committee.

- A. Bylaws – The Bylaws Committee shall meet prior to February 28 of all odd numbered years, or as otherwise necessary, and shall present their recommendations to The Club for adoption at the March regular meeting. The Committee shall consist of not less than 3 nor more than 5 members including the Chair who shall be appointed by The Club President. The remaining members shall be chosen by the Chair from Club members. No member of the Bylaws Committee may be a member of the County Executive Committee.
- B. Audit – The Audit Committee shall meet annually to review The Club's finances prior to February 28 of each year, or as otherwise necessary, and shall present its report to The Club at the March regular meeting. The Committee shall consist of not less than 3 nor more than 5 members, including the Chair who shall be appointed by The Club President. The remaining members shall be chosen by the Chair from Club members. No member of the Audit Committee may be a member of the County Executive Committee.

SECTION (2) Ad Hoc Committees. In addition to the Standing Committees, the President of The Club may appoint such other committees as he/she deems necessary to further the activities of The Club. All members of The Club in good standing are eligible to serve on ad hoc committees.

Article XI  
Parliamentary Authority

ROBERT'S RULES OF ORDER, REVISED, shall govern all proceedings except where inconsistent with the provisions of the Bylaws of The Club.

**Article XII**  
**Adoption and Amendments to the Bylaws**

**SECTION (1)** These Bylaws shall become effective immediately upon approval by majority vote of The Club membership at the regular meeting held not later than June of each odd numbered year and shall supersede all prior bylaws.

**SECTION (2)** Proposed amendments to these bylaws shall be referred to the Bylaws Committee for consideration. The reading of the proposed amendments and the recommendations of the Bylaws Committee shall be presented at the next regularly scheduled Club meeting. The proposed amendments shall then be voted on at the next following regularly scheduled meeting.

**SECTION (3)** The proposed amendments shall be electronically distributed to the members not less than 48 hours prior to presentation by the Bylaws Committee.

Gordon Campbell



President Greenbrier County  
Republican Club

Adopted: July 6, 2023